

## Continuing Professional Development [CPD] - [Also refer to PM 6 0 for Guidance]

<b>Auditor Name &amp; Initials:</b>	<b>Tel No.:</b>	<b>Mobile:</b>	
<b>Certification(s) number(s):</b>		<b>Email:</b>	

Date (s) <small>DD/MM/YYYY</small>	CPD hours	Type of activity <small>Please mark off the applicable type of activity (Structured, Semi-Structured or Unstructured)</small>	Details of activity <small>(Title &amp; duration of Training Course or Conference, Type &amp; description of study, name of book, journal etc.)</small>	Description of Activity and how it meets the CPD requirements <small>Please mark off the applicable type of CPD (Remember to attach copies of relevant documents)</small>	Verification of CPD Activity <small>(Copy of certificates, Attendance registers, Meeting confirmation etc.)</small>
	Total Time ▼ ..... hrs	<input type="checkbox"/> <b>Structured</b>   Interactive training courses, topic relate seminars professional body meetings, development of MS standards. <b>1 hour equates to 1 hour claimed</b>		<input type="checkbox"/> <b>Technically related</b> innovations, changes in methodologies, approaches etc., relevant to industry /discipline in which the audits are conducted.	
	Time Claimed ▼ ..... hrs	<input type="checkbox"/> <b>Semi-structured</b>   Non-interactive lectures, talks, informal professional body meetings research, publishing articles, distance learning with assessment. <b>2 hours equates to 1 hour claimed</b>		<input type="checkbox"/> <b>Managerial / Business</b> related changes relevant to industry in which the audits are conducted.	
		<input type="checkbox"/> <b>Unstructured</b>   Distance learning study, read journals/books, on job training, out-come based training. <b>3 hours equates to 1 hour claimed</b>		<input type="checkbox"/> <b>Audit Standard</b> (e.g. ISO19011) related topics <i>(new methodology, approaches etc.)</i> .	
				<input type="checkbox"/> <b>Management System</b> related topics. (i.e. new / revised standards for an auditing discipline - Quality, Environment, OH&S, Food Safety, etc.)	

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				<input type="checkbox"/> <b>Management System</b> related topics. (i.e. new / revised standards for an auditing discipline - Quality, Environment, OH&S, Food Safety, etc.)	

Please attach additional sheets as applicable.

Sheet:  of

### DECLARATION BY APPLICANT:

*I confirm that all the information entered on this form is correct to the best of my knowledge and belief.*

.....  
Applicant Signature:

Date:          
DD/MM/YYYY